

DEPARTMENT: NIAGARA COUNTY PUBLIC WORKS
CLASSIFICATION: NON-COMPETITIVE APPROVED NYSCSC 3/13/2024
APPROVED: MARCH 13, 2024

TRUCK DRIVER/CDL TRAINER

DISTINGUISHING FEATURES OF THE CLASS: The incumbent is responsible for safely operating vehicles that require a CDL-B license. Operates trucks in the hauling of construction materials and snow removal; operates snow plows and spreads salt; operates roadside mowing machines; may be assigned to the collection of refuse. The work is performed in compliance with all applicable rules, procedures, and Department of Transportation laws. Incumbents are required to perform manual labor work, flagging and/or traffic control when necessary, and are expected to be available to work overtime and/or shift work during nights, weekends and holidays. Operates under direct supervision of supervisor who assigns and oversees work. In addition to driving vehicles, the incumbent conducts classroom and hands-on driver training to Truck Driver Trainees. The incumbent collaborates with departmental administrative and supervisory personnel to implement hands-on driver training, testing preparation, and scheduling. This is not a supervisory position. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Drives and operates trucks to and from construction site with loads of material and supplies, also transports ice, snow and refuse for deposit;
2. Operates snow plows and snow loading machines and road salters, maintaining and keeping roads in passable condition;
3. Properly and safely secures loads and performs safety checks of vehicles prior to operation;
4. May operate roadside mowing machines;
5. May be assigned to do but not limited to the following: cut and remove brush and trees; make concrete forms, erect posts, lay blacktop, erect snow fences and clean and paint equipment, landscaping, building and ground maintenance, flagman, etc.;
6. May be assigned to route for the collection of refuse; to do minor repairs and maintenance on automotive equipment; to flagging and/or traffic control; to mix anti-icing liquid into stockpile or to directly apply anti-icing material to highways; and/or to assist and/or operate the aerial lift or bucket truck;
7. Collaborates with Highway Operations Supervisor to provide classroom training on theory, technical, and practical applications for operation of commercial vehicles for Class A and/or Class B commercial motor vehicles;
8. Uses established training materials to present formal class training exercises to employees;
9. Provides hands-on driver training in advanced applications, training and testing preparation for vehicle pre-trip and post-trip inspection; Range and Road driving skills required to meet and/or exceed requirement needed to successfully complete the Federal Motor Carrier Safety Administration Entry Level Driver Training requirements and to pass the New York State Department of Motor Vehicles CDL road test;
10. Provides training and material in policies and procedures in compliance with local, state, and federal rules, regulations, and laws;
11. Maintains records of class and road time;
12. Adheres to specific guidelines set by local, state & federal regulations.

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TRUCK DRIVER/CDL TRAINER CONTINUED

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the operation of commercial vehicles; good knowledge of driving safety practices, traffic laws, and regulations; good knowledge of providing hands-on field training on vehicle pre-trip procedures, vehicle operation, driving techniques, safe operations procedures, advanced operating practices, vehicle systems and malfunction response, hazard awareness, and non-driving activities impact on driver safety; working knowledge of hand and power tools and their appropriate, safe, and efficient use; skill in the use of computer and related peripherals necessary for the delivery of training material; ability to operate heavy single unit trucks over 26,000 GVWR; ability to properly and safely secure loads and to perform safety checks of vehicles prior to operation; ability to operate chain saws, chop saws, cutting torches, air compressors, air tools; ability to understand and follow simple oral and written directions; ability to train others; ability to maintain training records; ability to present training materials in a clear and professional manner; ability to follow close supervision or to work independently and make independent decisions; mechanical aptitude; dependability; willingness to work overtime and/or shift work during nights, weekends, and holidays; willingness to work in various adverse conditions which may include extreme heat, extreme cold, proximity to noxious fumes, dust, mud, brush and heavy traffic; tact and courtesy; sound professional judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and two (2) years of paid experience in the licensed operation of a heavy single unit truck over 26,000 lbs. GVWR.

SPECIAL REQUIREMENT: Possession of a valid NYS CDL – B license with air brake and/or tank endorsement at time of appointment and for the duration of employment.